

# Tender Terms and Conditions Seminar

**Learn how to hit the ground running beginning with your tender submission.**

The Specialist Contractors SA will be hosting training sessions to assist subcontractors gain further understanding on the following topics:

1. Preparation of a tender submission;
2. Generic conditions of tender;
3. Explain how to deal with the tender process;
4. Explain how to address issues when discussing the tender with the main contractor; and
5. Develop tender templates.

**If you attended the first seminar hosted by Specialist Contractors SA, Contract Terms and Risk Management for Subcontractors, we highly recommend you attend this seminar.**

This seminar will be run by Tom Walker BA, LLB. Principal of Clelands Lawyers Adelaide Pty Ltd. All attendees will be provided with an example tender submission.

## **When:**

Choose ONE of the dates and times below and register today.

- |                          |                                     |                  |
|--------------------------|-------------------------------------|------------------|
| <input type="checkbox"/> | Option 1: Tuesday, 4 December 2018  | 9:30am - 11:30am |
| <input type="checkbox"/> | Option 2: Tuesday, 29 January 2019  | 9:30am - 11:30am |
| <input type="checkbox"/> | Option 3: Tuesday, 26 February 2019 | 9:30am - 11:30am |

## **Where:**

Civil Contractors Federation SA, 1 South Road, Thebarton SA 5031.

## **Registration Cost:**

\$50 for members of NECA SA/NT, MPA SA, AMCA SA, NFIA and ASA.

\$80 for non-members

Please note GST is not applicable.

## **Proudly Supported by:**

National Electrical and Communications Association South Australia / Northern Territory.

Master Plumber Association of South Australia.

National Fire Industry Association

Air Conditioning & Mechanical Contractors' Association of SA Inc

Australian Subcontractors Association

**Please register on Page 2 > >**

## Registration Form

Please return the registration form to NECA SA/NT at least 7 days before your chosen date. For further information, please contact the NECA SA/NT office on (08) 8272 2966. **Fax:** (08) 8373 1528. **Email:** [neca@necasa.asn.au](mailto:neca@necasa.asn.au).

### Attendee Details:

Contact Person:

Company Name:

Postal Address:

Suburb:  State:  Postcode:

Telephone:     Mobile:

Email Address:  @

ABN:      Member No:

Name 1:

Name 2:

Name 3:

Name 4:

### Payment Details: \$ \_\_\_\_\_

- Cheque: Make payable to Specialist Contractors SA
- Electronic Funds Transfer: [please use your name and SCSA as reference, and provide a remittance advice with the registration form]
- Credit Card:  VISA  MasterCard

Westpac, 180 Hutt Street, Adelaide BSB: 035-010 Account No. 242-775

Card Number:           Expiry Date:  /

Name:           Date:  /  /

Signature:

NB: All Credit Card payments will incur a processing fee of 1.34% of the invoiced amount.